



Democratic Services
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21 January 2021

Dear Councillor

NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE

Please find attached notification that part of the Cabinet meeting to be held remotely on 1 February 2021 will be held in private in order to consider a report on the Future of the Co-Innovation Centre, Castle Street, Dover.

Under Section 5 (6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 it is permissible to hold parts of a Cabinet meeting in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the Overview and Scrutiny Committee has agreed that the decision to be taken is urgent and cannot reasonably be deferred. Councillor Charlotte Zosseder, Chairman of the Committee, has given her consent. This notice, which sets out the reasons why the decision is urgent, is published in accordance with the regulations.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT CABINET MEETING THAT CANNOT BE DEFERRED**
(Pages 2-3)